

**MINUTES**  
**Joint Board of Directors Meeting for the**  
**Powder Ridge Village Owners Association, Inc.**  
**&**  
**Powder Ridge Timeshare Association, Inc.**  
**April 22, 2020**

**I. CALL TO ORDER/ ROLL CALL**

Meeting was called to order by Dave Edwards at 1:00 PM via Zoom meeting. The following persons participated in the meeting:

Board Members

Dave Edwards, President  
Pat Craythorn, Vice President  
Grant Hodgson, Secretary (absent)  
David Pendergast  
Steven Christensen

Management

Cathy Hillstead, General Manager  
Richard Johnson, Director of Resort Operations  
Jessica Richens, Administrative Assistant

Resort Staff

Gary, Maintenance  
Josh, Maintenance

**II. RESORT UPDATE**

Cathy Hillstead, Josh and Gary reported back to the board the cost it is going to be for tile work and material in the men and women's bathrooms. Cathy also presented to the board tile options to choose from. After much discussion the following motion was made:

**MOTION** was made by Pat Craythorn to approve up to \$15,000 for the men and women's bathroom materials. The motion was seconded by Dave Pendergast and passed unanimously.

**MOTION** was made by Dave Pendergast to approve hiring a temporary seasonal worker for up to a maximum of 3 weeks at no more than \$20-\$25 per hour not exceeding \$3,000. The motion was seconded by Pat Craythorn and passed unanimously.


**III. NEW BUSINESS**

1. Resort Trust: Dave Edwards reported he has been working with Jeff Hollingsworth on getting the trust finalized for the MROP weeks.
2. Annual Meeting Review: Pat Craythorn will check with the Bountiful Library to make sure they will be open for the annual meeting date of May 28, 2020.

**IV. NEXT MEETING DATE**

- a. Tentative: April 29, 2020 Board Meeting- Zoom/ Teleconference
- b. May 28, 2020 Board and Annual Owners Meeting- Bountiful Library
- c. June 17, 2020 Board Meeting- PRV
- d. July 8, 2020 Board Meeting- VRI Office
- e. August 26, 2020 Budget Meeting- VRI Office
- f. October 14, 2020 Board Meeting- VRI Office
- g. November 11, 2020- Employee Dinner

**V. ADJOURNMENT** took place at 1:36 PM.

BY:  DATE: 7/8/2020  
Dave Edwards, President