

**MINUTES**  
**Joint Board of Directors Meeting for the**  
**Powder Ridge Village Owners Association, Inc.**  
**&**  
**Powder Ridge Timeshare Association, Inc.**  
**March 31, 2020**

**I. CALL TO ORDER/ ROLL CALL**

Meeting was called to order by Dave Edwards at 11:12 PM at the Resort. The following persons participated in the meeting:

Board Members

Dave Edwards, President  
Pat Craythorn, Vice President  
Grant Hodgson, Secretary (absent)  
David Pendergast  
Steven Christensen (absent)

Management

Cathy Hillstead, General Manager  
Richard Johnson, Director of Resort Operations

**II. CLUB HOUSE BATHROOM REMODEL**

1. The Board walked the men's and women's bathrooms in the Club House. The board discussed upgrades and costs. Assignments were given to staff.
2. Covid-19: The board discussed Covid-19 and its effect on the Association. Cathy reported that occupancy is down dramatically and that employees are concerned about having contact with guests/owners and cleaning the units. After some discussion the following motion was made:

**MOTION** was made by Pat Craythorn to close the resort for owners/guests. The motion was seconded by Dave Pendergast and passed.

**MOTION** was made by Dave Pendergast to pay the employees after all PTO has been used except forty hours for up to 30 days regardless of hours worked. The motion was seconded by Pat Craythorn and passed.

**MOTION** was made by Pat Craythorn to give each employee \$50.00 cash. The motion was seconded by Dave Edwards. The motion passed.

**III. NEXT MEETING DATE**

- a. April 15, 2020 Board Meeting- Teleconference
- b. May 28, 2020 Board and Annual Owners Meeting- Bountiful Library
- c. June 17, 2020 Board Meeting- PRV
- d. July 8, 2020 Board Meeting- VRI Office
- e. August 26, 2020 Budget Meeting- VRI Office
- f. October 14, 2020 Board Meeting- VRI Office
- g. November 11, 2020- Employee Dinner

**IV. ADJOURNMENT** took place at 12:40 PM.

BY: \_\_\_\_\_ DATE: \_\_\_\_\_  
Dave Edwards, President