

**Draft**  
**MINUTES**

**Joint Board of Directors Meeting for the  
Powder Ridge Village Owners Association, Inc.  
&  
Powder Ridge Timeshare Association, Inc.  
May 3, 2017**

**I. CALL TO ORDER/ ROLL CALL**

Meeting was called to order by Dave Edwards at 4:30 PM at the Bountiful Library located at 725 South Main, Bountiful Utah. The following persons participated in the meeting:

Board Members

Dave Edwards, President  
Libby Murri, Vice President (Absent)  
Grant Hodgson, Secretary  
Grant Snow, Board Member  
Pat Craythorn, Board Member

Management

Cathy Hillstead  
Richard Johnson

**II. EXECUTIVE SESSION**

The board went into executive session from 4:30 p.m. to 5:15 p.m. After the executive session Dave called the meeting to order at 5:15 p.m.

**III. APPROVAL OF PREVIOUS MEETING MINUTES**

**Motion:** was made by Grant Hodgson and seconded by Pat Craythorn to approve the March 22, 2017 minutes as presented. The motion passed.

**IV. NEW BUSINESS**

1. On-Site- Cathy Hillstead: Cathy updated the board on the internet, the tool cat and the need for new carpet in two units. The board discussed the items and after some discussion the two bids for carpeting and then the following motion was made:

A Motion was made by Grant Hodgson to have the two units carpeted. The motion was seconded by pat Craythorn and passed.

2. Advisory Committee: The board discussed the advisory committee and the role of an advisory committee member.

3. Annual Meeting Planning: The board discussed and prepared for the Annual Owners Meeting.

#### **V. NEXT MEETING DATE**

1. July 5, 2017 Budget Board Meeting at PRV
2. September 20, 2017 Board Meeting at VRI
3. October 25, 2017 Board Meeting at PRV
4. November 15, 2017 Employee Dinner

**VI. ADJOURNMENT** took place at 5:55 PM